

CONTOOCCOOK VALLEY SCHOOL DISTRICT

SAU #1

106 Hancock Road, Peterborough, NH 03043 – 603.924.3336

Joint Loss Committee

Time: 8:00am, February 18, 2016

Location: Dublin Consolidated School

I. Attendees

1. Marian Alese	6. JoAnn Hopkins
2. Tim Grossi	7. Kimberly Sell
3. John Pirkey	8. Keith Lee
4. Lise Lemieux	9. Liz Walton
5. Jarvis Adams	10

II. Agenda Topics

1. Previous meeting recap and update

Tim Grossi opened the meeting and thanked everyone for coming. The lettering of the doors and windows will be done through a vendor Main Line. Tim is in contact with Josh, has meeting on Feb 24th, for training Crisis Management/Emergency Modular in School Dude for training after January meeting. The posting of the minutes to the website was decided to provide a link to the JLCM google site. Review of student accidents set for March meeting.

2. Safety Inspections

The committee conducted an inspection at DCS with the Primex form. The form does require updating to add areas and was decided to make it a google form so it can be used from a tablet by multiple users at different locations with same detailed questions. Marian will be creating the google form so it attaches to a spreadsheet for quick views of inspections and better documentation. First use will be March 7th for SMS inspection with follow up on the March meeting. Discussion for splitting up in separate groups to do more school inspections quicker will need to be reviewed and dates set.

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3. Other

Discussed the webinar by Primex regarding Joint Loss Committee for March 15th. Some will do it as individuals from their locations and others will gather at the SAU in the boardroom.

4. Next Meeting

Meetings will be the 3rd Thursday of every month. Next meeting is March 17, 8:00 Am at DCS.

Follow up items:

- Contact Josh for training Crisis Management/Emergency Modular in School Dude for training after January meeting. Date?
- Post link to website?
- Review Student accidents
- Discussion for splitting up in separate groups to do more school inspections quicker will need to be reviewed and dates set.
- Follow up on SMS inspection
- How to get building staff proactive on advising facilities of issues/instances – roadshow?
- temp help over the summer to help draft dedicated zones for each building & safety sheets