

CONTOOCOOK VALLEY SCHOOL DISTRICT SAU #1

106 Hancock Road, Peterborough, NH 03043 – 603.924.3336

Joint Loss Committee

Time: 8:00am, Nov. 5, 2015

Location: Dublin Consolidated School

I. Attendees

1. Marian Alese	6. JoAnn Hopkins
2. Tim Grossi	7. Kimberly Sell
3. John Pirkey	8. Keith Lee
4. Lise Lemieux	9. Liz Walton
5. Jarvis Adams	10

II. Agenda Topics

1. Thank you and Welcome

Tim Grossi open the meeting and thanked everyone for participating. We reviewed the reasons for the JLMC. We will also be reviewing Workers' Comp claims data and student accident report data (as it applies to facility needs).

2. Handouts

Site map link : <https://sites.google.com/a/conval.edu/joint-loss-management-committee/home>

Here is the link for the Google JLMC site. We will post documents and resources here.

3. Emergency Management Review

The SharePoint site contains a template for updating the Emergency Management Plans. Tim handed out a brochure from NH Department of Safety regarding labeling doors and windows. We will likely begin labeling windows to start with.

We will also be meeting with SchoolDude in December to review their new app for Crisis Management. Perhaps it could be used for quick access to JLMC functions and resources.

We will make sure EMS has building plans that have room numbers on them.

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Brian G. is working on DID numbers for all classrooms in all buildings. Will also get additional phone lines for community schools.

4. Other

Discussion began on school inspections and the need to update current forms. We will make them accessible via the current Google site, so tablets or smartphones can be used to complete the inspections.

5. Next Meeting

Shall we meet the first Thursday of each month? That will be December 3. Confirmation to follow. Will start school inspections at that time. Should have WC data to review.